

## Biddenden Parish Council

### **APPROVED Minutes of the Finance Committee Meeting held on Wednesday 5 June 2013 at 7.30 pm in the New Hall, Biddenden**

Present: Cllr D Boulding (Chair)  
Cllr E Cansdale  
Cllr J Tydeman  
  
Mrs A Swannick (Clerk)

1 Parishioner attended.

#### **1. To elect a Chairman**

In the absence of Cllr Ruse (Chairman) nominations were invited for Chairman. Cllr Boulding was nominated. A vote took place by a show of hands. Proposed by: Cllr J Tydeman  
Seconded by: Cllr E Cansdale. **Unanimous.**

#### **2. Apologies for absence**

Apologies were received from:

Cllr H Ruse due to business commitments  
Cllr P Harris due to business commitments

#### **3. Minutes of the meeting held on 4 December 2012**

The minutes of the meeting of 4 December 2012 were presented for approval. There being no further comment it was agreed that they were a true and proper record of the meeting and were signed accordingly. Proposed by: Cllr E Cansdale Seconded by: Cllr J Tydeman. **Unanimous.**

#### **4. Annual Return and accounts**

The Parish Council's accounts have been audited for 2012-13. The Annual Return was circulated for consideration in particular the responses to Section 2 – Annual Governance.

Also circulated is the Management Letter from the Auditor.

Councillors considered the Annual Return and answered the questions in Section 2 – Annual Governance Statement 2012/13 as follows:

1.	Yes	6.	Yes
2.	Yes	7.	Yes
3.	Yes	8.	Yes
4.	Yes	9.	NA
5.	Yes		

It was proposed to recommend that the Parish Council approve the Annual Return and that the Chairman and Clerk sign it on the Council's behalf. Proposed by: Cllr E Cansdale  
 Seconded by: Cllr J Tydeman. **Unanimous.**

## 5. Asset Register

This item was referred to the Finance Committee by the Council at its meeting on 14 May due to a query on the amount of litter bins.

The litter bins recently bought have been to replace existing bins and are not additional bins.

It was **agreed** that the litter bins should be recounted and the insurance company advised of any amendments. Proposed by: Cllr J Tydeman Seconded by: Cllr E Cansdale. **Unanimous.**

## 6. Insurance

This agenda item relates to the fact that the Council is not insured for subsidence damage to the Toilets/Post Office. The subsidence questionnaire is currently with the insurer for quotation.

## 7. Electricity provision

The Council has been with the same electricity supplier (EDF) for several years and so quotations were sought from other suppliers for comparison. An analysis of the results is set out in the table below based on a 1 year contract with alternative suppliers against our current arrangement with EDF where the council is not currently on a contract.

Company	Units	Per Day	Per Unit	Unit cost pence	Standing charge pence	Total pence	Total £
<b>Eon</b>	5311	13.13	10.05	53375.55	4792.45	58168	581.68
<b>Southern Electric</b>	5311	13.44	10.32	54809.52	4905.6	59715.12	597.15
<b>British Gas</b>	5311	24.16	10.75	57093.25	8818.4	65911.65	659.12
<b>EDF</b> (current tariff)	5311	0	17.0	90287	0	90287	902.87
<b>EDF</b> (1 year contract as others above)	5311	25	13.25	70370.75	9125.00	79495.75	794.96

It was proposed that based on this analysis the Committee recommends that the Parish Council consider moving electricity supplier to Eon. Proposed by: Cllr J Tydeman Seconded by: Cllr E Cansdale. **Unanimous.**

**8. Items for future consideration**

There were no items for future consideration.

**9. Close of meeting**

The meeting closed at 7.55 pm

Alison Swannick  
Parish Clerk