

**BIDDENDEN PARISH COUNCIL**

**2 May 2017**

**CORRESPONDENCE SCHEDULE**

**7 – 27 April 2017**

**ACTION**

**RECEIVED**

- 7/4 Email from parishioner re North St development
- 7/4 Battle's Over – A Nation's Tribute & WW1 Beacons of Light
- 7/4 Email from Streetworks East re Surface treatment closures in East Ken
- 7/4 Email from Streetworks re Urgent Road Closure – Leacon Road, Ashford
- 9/4 Email from parishioner re S106 money suggestion
- 10/4 Email re multi-surface quote
- 10/4 Email from VHSC re AGM Notice
- 10/4 Email from Planning officer re S106 payment suggestions
- 10/4 Application to Community Project Fund
- 10/4 Email from parishioner re S106 money suggestions
- 11/4 Email from BT re broadband reception
- 11/4 Email from SLCC re gratuity advice
- 12/4 Email from Internal Auditor re Biddenden accounts x 2
- 12/4 Report from Bowls Club for Annual Parish Meeting
- 13/4 Email from a Parishioner re S106 money suggestion
- 14/4 Application to Community Project Fund
- 16/4 Email from parishioner group re telephone box adoption
- 18/4 Email from parishioner re use of Jubilee Meadow for The Big Event
- 17/9 Email from allotment holder re 2017 wishing to pay online
- 19/4 Email from Planning Officer re Community Planning Gain
- 19/4 Next KALC Ashford Committee meeting 24/5/17
- 20/4 Email from ABC re confirmation of car parking contact details
- 20/4 Email from noticeboard contractor acknowledging receipt of purchase order
- 23/4 Email from Parishioner re Country Life feature about Biddenden
- 24/4 StreetworksEast email re urgent road closure at Water Fall Rd, Hothfield
- 24/4 Invoice from PCC re parish magazine March 2017
- 25/4 Email re Pond and Tree warden training
- 25/4 Email from parishioner requesting update on North St development
- 25/4 Email from Zurich re insurance queries
- 25/4 Email from Cllr Bell re parishioner query
- 25/4 Email from parishioner re Goldwell Wood query
- 25/4 Email from internal auditor re asset register queries x 2
- 25/4 Email from Kalc re Parish News
- 25/4 Email from planning officer acknowledging clerk's reply re Community Planning Gain
- 25/4 Email from PCC attaching copy invoices for 2016 re parish magazine
- 25/4 Email from ABC re Open Spaces Strategy
- 26/4 Email from Jubilee Meadow Licensee re use of meadow in June

27/4 Email from StreetworksEast re urgent road closure at Priory Road, Bilsington

**SENT**

10/4 Email to Lars Laj re multi surface quotation  
10/4 Email to parishioner re S106 money suggestions  
10/4 Email to Planning Officer re Community Planning Gain x 2  
11/4 Email to parishioner re S106 money suggestion  
11/4 Email to Cllr Bell copying letter re Community Planning Gain  
11/4 Email to headteacher at John Mayne School re Annual Parish Meeting  
11/4 Email to Biddenden Correspondent re Annual Parish Meeting  
12/4 Email to Internal Auditor re Biddenden Accounts x 2  
14/4 Email to Internal Auditor re Asset Register  
18/4 Email to parishioner re using the Jubilee Meadow for The Big Event  
18/4 Email to Zurich Insurance x 2 re insurance renewal attaching new Asset Register  
19/4 Email to Lars Laj re multi surface quote  
19/4 Email to Zurich Insurance  
20/4 Email to parishioner re online payment for Allotment rental  
20/4 Email to Allotment Holder re details of BAA  
20/4 Email to noticeboard contractor re additional work  
20/4 Email to ABC re car park contact  
24/4 Email to PCC re parish magazine invoicing  
25/4 Email to internal auditor re asset register queries x 2  
25/4 Email to Cllr Bell re a parishioner query re land near Goldwell Wood  
25/4 Email to Zurich insurance re queries x 2  
26/4 Email to Jubilee Meadow licensee re use of the meadow