

**BIDDENDEN PARISH COUNCIL**

**13 September 2016**

**CORRESPONDENCE LIST  
12 July – 6 September 2016**

**ACTION**

- 19/7 Email re telecoms funding opportunities on GJ Playing Field (attached)
- 17/8 Request for a Memorial Tree
- 26/8 Email from Biddenden Juniors requesting to site a container for their sponsored mower at the GJ Playing Field and requesting funding.

**RECEIVED**

- 12/07 Copy Email from ABC re Tapley Field update
- 12/07 Email from VHMC re Play Area Works access to water
- 12/07 Glasdon UK confirmation order of Litter Bin
- 12/7 Email from CCTV engineers re servicing
- 12/7 Email from Ashford KALC re workshops
- 12/7 Email from ABC re Planning Committee Agenda
- 12/7 Email from Parishioner re cars in GJ and Millennium Field car park
- 13/7 Email to Cllr from Etchingham PC re meeting
- 14/7 Monthly bus report
- 15/7 Kent Minerals and Waste Local Plan – notice of adoption
- 15/7 Email from Parishioner re cars in GJ and Millennium Field car park
- 15/7 Email from VHMC re CCTV
- 17/7 Email from Parishioner re cars in GJ and Millennium Field car park
- 18/7 Email from parishioner re BPC decision on proposed North St development
- 18/7 Email from Ashford KALC re minutes of meeting of 18/6
- 18/7 Email from ABC re community grants
- 19/7 Email from KALC re adoption of Kent Minerals and Waste Local Plan
- 19/7 Email from KCC re bus shelter grant
- 19/7 Email from a parishioner re play area positioning
- 20/7 Rural Housing Spotlight newsletter
- 21/7 Email from PCSO re flytipping
- 21/7 Email from contractor re work beneath lychgate
- 22/7 Email from Natural England re Countryside Stewardship Scheme
- 22/7 Email re Parish Forum 7 September
- 26/7 Email from ABC re public Parks Inquiry  
<http://www.parliament.uk/business/committees/committees-a-z/commons-select/communities-and-local-government-committee/news-parliament-2015/public-parks-launch-16-17/>
- 27/7 Confirmation of meeting with Etchingham PC
- 28/7 Copy Email to PCSO from parishioner re cars in GJ Car Park and Millennium Field Car Park
- 29/7 Email from Playground contractor attaching EN/Tuv certificates
- 29/7 Email from PCSO re CCTV in GJ car park

BPC Correspondence List

12/7-06/9/16

- 30/7 Email from contractor re mole ploughing
- 1/8 Email from playground contractor re snagging/completion
- 2/8 Email from PCSO re CCTV
- 2/8 Quote re hedgework and strimming
- 2/8 Agreement from toilet contractor to clean in cleaner's absence
- 3/8 Rural Opportunities bulletin
- 3/8 MVMS Compact Speed Indication devices info (forwarded to relevant councillors)
- 5/8 Email from Playground Contractor re invoicing arrangements
- 5/8 ABC Leaders Briefing Note
- 7/8 Email from Internet Security co renewal reminder for PC laptop
- 8/8 Acknowledgement from ABC to BPC letter re ABC Draft Local Plan to 2030
- 8/8 July monthly bus updates
- 8/8 Email from playground contractors re picnic tables
- 10/8 Invoice for Fire Alarm work in PO
- 11/8 Email from Playground contractor re snagging and photos x 3
- 12/8 Email from ABC re meeting with Ashford re North Street
- 15/8 Data protection renewal email
- 15/8 Acknowledgement re meeting with ABC re North Street
- 15/8 Planning Portal acknowledgements to online planning comments x 10
- 16/8 Request to use the marquee from parishioner
- 17/8 Email from parishioner re ongoing issue with cars in GJ and Millennium Field car parks during  
The early hours of the morning
- 19/8 Email from Playground contractor re wording for play area signs
- 19/8 KALC autumn events notice
- 19/8 SLCC subscription renewal notice
- 20/8 Email from parishioner re BT phone box
- 22/8 Proofs from Iden Signs re play area and defibrillator signs
- 22/8 Agreement from parishioner to check the defibrillator on a monthly basis
- 23/8 Quote for hedgework and strimming
- 23/8 Email from Cllr Hill requesting information re play are in advance of the official opening
- 25/8 August bus updates
- 31/8 Acknowledgement from Playground contractor or payment received.
- 1/9 Email from Scribe 2000 Ltd re new Scribe support arrangements
- 2/9 Copy letter from Parishioner re planning application 16/01265/AS
- 2/9 Strimming Quote
- 4/9 Email from Cleaner re toilets
- 4/9 Invoice from Toilet cleaning contractor
- 5/9 Email from contractor re mole ploughing
- 5/9 Email from contractor re strimming work
- 6/9 Email from mowing contractor re dispersal of grass clumps

**SENT**

12/7 Email to VHMC re use of water re playground work  
12/7 Reply Letter to parishioner re proposed North Street Development  
12/7 Email to CCTV contractor  
15/7 Email to VHMC re CCTV in GJ car park  
15/7 Reply to parishioner re cars in GJ and Millennium Field car parks  
15/7 Email to PCSO re cars in GJ and Millennium Field car parks in early hours of the morning  
18/7 Email to parishioner re proposed North Street development  
18/7 Email to parishioner re cars in GJ and Millennium Field car parks x 3  
18/7 Email to parishioner re old playground equipment  
18/7 Email to PCSO re flytipping  
20/7 Email to parishioner re play area positioning  
20/7 Email to Cllr Hill re official play area opening  
20/7 Email to Biddenden Juniors re 24/7 fundraising match  
20/7 Email to Police re litter/flytipping x2  
25/7 Email re quote for work under lychgate and white lines in PO car park  
29/7 Email to parishioner re cars in GJ and Millennium Field car parks  
29/7 Email to VHMC re CCTV coverage  
30/7 Email to contractor re mole ploughing x 2  
1/8 Letter to Boundary Commission as agreed at council meeting  
1/8 Request for planning consultation extensions  
2/8 Email to PCSO re cars in the GJ and Millennium Field car parks  
4/8 Return of the Financial Return form re the play area to ABC  
4/8 Request to contractor to quote to cut the hedges in Millennium Field and Jubilee Meadows  
8/8 Email to playground contractor re picnic tables x 4  
8/8 Email re grass cutting on GJ playing field  
8/8 Invoice sent for Biddenden Sports Weeks  
8/8 Letter emailed to ABC in response to ABC Draft Local Plan to 2030  
12/8 Article and notice sent for Parish magazine  
12/8 Email to ABC re meeting on 23/8 re proposed North St development  
12/8 Email to Cllr Hill re official opening of play area  
13/8 Email to Cllr Bell re official opening of play area  
15/8 Email to parish magazine re play area  
18/8 Email to PCSO re youths in the play area at night  
18/8 Request for quote re signs for the play area to Iden Signs  
18/8 Press release sent to Kentish Express re opening of play area  
19/8 Email to play area contractor re signs  
20/8 Email to Cllr Hill re play area  
22/8 Email to parishioner re phone box  
24/8 Email to CCTV provider  
24/8 Email to parishioner re proof of support for the phone box  
26/8 Email to a gentleman re a tree plaque  
30/8 Email to parishioner re hire of the marquee  
30/8 Email to playground contractor re payment arrangements  
31/8 Email arranging collection of play area signs  
1/9 Email to Scribe re renewal and support  
1/9 Email to a contractor re strimming and hedge work

BPC Correspondence List  
12/7-06/9/16

- 1/9 Resent request to contractor to quote for cutting hedges in Jubilee Meadows and Millennium Field
- 5/9 Email to locksmith re broken disabled lock on toilet
- 5/9 Email to contractor re mole ploughing asking him to liaise with the football club
- 5/9 Email to contractor giving go ahead for strimming and hedgework
- 5/9 Email to mowing contractor re dispersal of grass clumps whilst cutting
- 5/9 Email to contractor doing strimming work