

## BIDDENDEN PARISH COUNCIL

11 December 2012

### CORRESPONDENCE LIST

13 November – 4 December 2012

#### PENDING

Audit Commission: KALC has been contacted and recommended that a letter be written to the parishioner. A draft has been prepared and will be discussed with KALC before sending.

#### ACTION

- 20/11 Email from Medway Valley Countryside Partnership re questionnaire
- 30/11 Letter from Kent Fire and Rescue regarding reporting any problems with water fire hydrants. Hydrants are checked on a four yearly basis but KFRS would like parish councils to report any visible faults with hydrants in between times. The Clerk has requested a copy of the map showing where Biddenden's hydrants are located.
- 3/12 Email from parishioner re various issues
- 4/12 Email from Tenterden Tigers asking to hire the Gordon Jones Playing Field for their tournament on 1<sup>st</sup> and 2<sup>nd</sup> June 2013.
- 2/12 Letter from Kent Housing Group/Kent Rural Board . See their website <http://www.kenthousinggroup.ork.uk/uploadss/RuralProtocolFINAL2.pdf>

#### RECEIVED 13 – 30 November

- 13/11 Email from KALC forwarding a flyer re Family Gyms
- 14/11 Email from Parish Magazine requesting a word version of the minutes due to pdf problems
- 14/11 Email from ACRK re Housing Needs Survey meeting arrangements
- 14/11 Email from KALC re new PAYE Arrangements – Real Time Information
- 15/11 Email from KALC re the Lord-Lieutenant's Civic Service 2013
- 15/11 Email from Caloo re Playground Funding Sources and Equipment offers
- 16/11 Email from ABC re Clensweep Operations (circulated)
- 16/11 Email from Biddenden Allotment Association thanking the pc for arranging for the hedge to be cut.
- 20/11 Email from Monster Play re their grant towards a Youth Shelter if installed before Feb 2013
- 20/11 Email from KALC re update on precept setting (circulated)
- 20/11 Invitation from new Kent Police and Crime Commissioner re oath ceremony on 22/11
- 21/11 Email from KALC attaching details of an offer of an outside gym for £10562 plus VAT
- 21/11 Email from ABC confirming Biddenden attendance at the Joint Transportation meeting on 11 December re A262-A28 Safety Improvement proposals
- 21/11 Email from ACRK re Local Needs Housing Survey
- 26/11 KCC re Road Closure 3 December

- 26/11 Email from KALC, Ashford branch, re Wittersham Cluster Village Caretaker Interim Report
- 26/11 Ashford Borough Citizens Advice Bureau Newsletter (website)
- 26/11 Email from Natural England re Higher Level Stewardship
- 27/11 Email from Rural Services Network re future of their Leader programme
- 28/11 Email from KCC Highways & Transportation re Tracker Survey
- 28/11 Email from VHMC re Leases with VHMC and arrangements to meet with Gordon Jones Playing Field and Play Area Working Group
- 28/11 Rural News – forwarded to relevant groups re possible Sport England Funding
- 28/11 Kent County Playing Fields Association newsletter (forwarded to relevant groups)
- 29/11 Email from ABC confirming the payment of the toilet grant
- 29/11 Email from CaseKent re Canterbury City Council Housing Allocation Policy Review Consultation (circulated to relevant Councillors)
- 29/11 Letter from KCC re Local Bus Services update (circulated) to relevant councillors
- 29/11 Email from KALC re precept setting 2013/14
- 29/11 Email from KALC re Finance update (circulated)
- 29/11 Letter from ABC enclosing Parish Forum Papers
- 29/11 A Letter and DVD have been received from Kent Housing Group re Affordable Local Needs Housing supporting Kent's Rural Communities. The DVD contains a short film highlighting how local needs housing schemes make a lasting and positive impact on people's lives. The protocol can be found on the Kent housing Group website at <http://www.kenthousinggroup.org.uk/uploads/RuralProtocolFINAL2.pdf>
- 29/11 Email from Weald of Kent Computer Club thanking the council for the recycling fund donation.
- 30/11 Email from KALC regarding the signed dispensations being required to discuss the precept (circulated)
- 30/11 Email from VHMC thanking BPC for its recycling fund donation.

#### **RECEIVED 2 – 5 December**

- 2/12 Email from KCC Highways to say that they have found room to store the pavements
- 3/12 Email from KALC attaching maps of where fire hydrants are
- 3/12 Email from casekent re Winter Warmth Programme
- 3/12 Letter from All Saints Biddenden thanking BPC for their recycling fund donation
- 4/12 Email from Penfolds re potholes
- 4/12 Email from Audit Commission re parishioner requesting copy of their letter to BPC
- 4/12 Email from KALC re draft response to DCLG on Technical Review of Planning Appeal procedures
- 4/12 Email from Weald of Kent Computer Club thanking BPC for their recycling fund donation
- 5/12 Email from Biddenden Horticultural Society thanking BPC for their recycling fund donation
- 5/12 Email from KALC re Carers Support free course
- 5/12 Email from ABC attaching Planning Committee Agenda
- 5/12 Email from ABC acknowledging that Cllr Lidgett will attend Joint Transportation Board

#### **SENT 13 – 30 NOVEMBER**

- 13/11 Email to ABC Tree officer re tree in hedge re best course of action.
- 14/11 Email to KALC forwarding reply to Progress on Localism questionnaire
- 14/11 Email to Kent Police advising them of two councillors attend Rural Forum Quarterly meeting
- 14/11 Email to ABC confirming Cllr Friend's attendance at the Joint Transportation Board meeting on 11 December
- 16/11 Email to KCC re A28 and A262 traffic proposals re BPC opposition and suggestions

- 16/11 Letter to Jacobs re “ “ “ “ “ “ “
- 20/11 Email to a parishioner asking if they would like to join the Millennium Field and Jubilee Meadow Working Group
- 21/11 Email of acknowledgement to ABC re meeting of Joint Transportation Board
- 21/11 Email to ACRK thanking them for attending the PC meeting re Housing Needs Survey
- 22/11 Email to Natural England asking them to confirm whether they had received the Council's previous email as no response received
- 26/11 Email to ABC re Toilet Grant
- 27/11 Email to VHMC forwarding copies of the three leases with them.
- 27/11 Letters to successful applicants to Recycling Fund x 833
- 27/11 Letter to parishioner re subscription to Survey Monkey re CLP questionnaire
- 27/11 Email to VHMC re proposed meeting dates
- 28/11 Email to Chair of Community Led Plan re meeting date
- 29/11 Email to ABC re toilet grant - acknowledgement
- 30/11 Email to VHMC re recycling fund donation

**SENT 3 – 5 DECEMBER**

- 2/12 Email to Monitoring Officer re dispensation forms
- 2/12 Email to KCC Highways chasing re pavements
- 2/12 Email to ABC re list of Council and Local Needs Housing
- 2/12 Email to parishioner informing him that KCC will now be storing pavements
- 3/12 Email to parishioner acknowledging receipt of email re various issues
- 3/12 Email to contractor requesting quotation for potholes
- 3/12 2 x emails to contractors requesting quotation to refurbish large notice board
- 3/12 Email to PCSO re note found in the toilets
- 3/12 Email to PCSO asking if he will still be able to attend the December meeting
- 3/12 Email to Audit Commission confirming their letter to BPC had been discussed at a meeting
- 4/12 Email to locksmith to ask him to check the toilet doors
- 4/12 Email to contractor confirming order to engrave the Jubilee Stone