

BIDDENDEN PARISH COUNCIL

10 July 2012

Correspondence List

Action

15/6 Email from VHMC re Tenterden Tigers Tournament (circulated with subsequent replies to and from them)

11 – 15 June

Received

15/6 Copy of letter sent by TSP to postmistress re new PO lease
14/6 Case Kent – Update on Disclosure and Barring Scheme re criminal records and charity volunteers.
14/6 Email from KALC re Community Resilience and Emergency Planning
14/6 Case Kent’s Annual Survey aimed at ensuring they deliver the right services to their members
14/6 Email from TSP re Post Office Lease.
13/6 Email from VHMC acknowledging receipt of two emails re Bowling Green subsidence and updates in reply to their email (circulated at BPC meeting)
13/6 Email from KALC re the DCLG consultation of Funding Arrangements for Localising Support for Council Tax
(www.communities.gov.uk/documents/localgovernment/pdf/2146648.pdf)
13/6 Email fro ABC re Reural Conference Feedback attaching presentations
12/6 Email re allotments
12/6 Email from Kent Highways re southside pavement breakdown of costs.
12/6 Email from ABC re Planning Committee agenda for 20th June
12/6 Email from Kent Highways passing on Council’s request for a breakdown of costs.
12/6 Email from contractor doing the Squash Club Embankment fencing giving a start date and stating that company details, Vat and Insurance details would be forwarded.
11/6 Email from VHMC sending notes from the VHMC meeting
11/6 Email from prospective allotment holder
11/6 Email from Tenterden Tigers thanking BPC for their help re tournament

- 11/6 Email from KALC re new Code of Conduct and proposed commencement date.
- 11/6 Email from CaseKent re KCC's Blue Print and Preparation Plan for Adult Social Care Transformation Programme
- 11/6 Email from Kent Highways re temporary closure of Ashford High St from 11/6 (circulated)

Sent

- 15/6 Email to Chair and Secretary of Community Led Plan Group attaching a copy of an article about the Biddenden Parish Plan which appeared in 8/6 Wealden Advertiser
- 14/6 Email to Chair of Community Led Plan re papers for meeting on 14/6
- 14/6 Email to Chair of Community Led Plan giving update of their accounts.
- 14/6 Annual Return submitted to the Audit Commission
- 13/6 Email to Parish Magazine with approved minutes and note on Golf to be published
- 13/6 Email to TSP instructing them re Post Office Lease
- 13/6 Email to VHMC re Bowling Green subsidence and attaching report as agreed
- 13/6 Email to VHMC updating them on issues raised in their note of 12/6.
- 13/6 Email to VHMC forwarding them details of possible funding opportunities
- 12/6 Email to Kent Highways re requested breakdown of costs for southside pavement
- 12/6 Email chasing Kent Highways re requested breakdown of costs for southside pavement
- 12/6 Email to a parishioner forwarding details of relevant funding details of Children's Workforce qualifications
- 11/6 Email to Tenterden Tigers acknowledging receipt of their letter of thanks re tournament
- 11/6 Email to Biddenden Allotment Association re prospective allotment holder
- 11/6 Email to prospective allotment holder re tenancy agreement
- 11/6 Email to KALC re new Code of Conduct

15 – 21 June

Received

- 15/6 ABC Forward Plan of Key Decisions
- 15/6 Email from Ashford Area, KALC re 20/6 meeting.
- 15/6 Email from VHMC re Tenterden Tigers tournament
- 15/6 Email from Tenterden Zion Baptist Church re Tenterden Youth Project group

18/6 Email from Highway Steward re grass cutting schedule (circulated)
 18/6 Email from ABC re agreed extensions for planning applications
 12/00657/AS and 12/00644/AS
 18/6 Email from Tenterden Tigers re tournament
 18/6 Email from chair of Community Led Plan re room booking x 2
 19/6 Email from ABC re Planning Inspectorate decisions re Three Chimneys
 Stud (circulated)
 19/6 Email from KALC re NALC code of conduct papers (circulated)
 20/6 Minutes of VHMC AGM 24/6/12 and Trustees Meeting 24/6/12
 21/6 Email from Tenterden Tigers re tournament
 21/6 Email from the Monitoring Officer re code of conduct

Sent

15/6 Email to ABC planning requesting an extension on Application
 12/00667/AS
 15/6 Email to ABC planning requesting an extension on Application
 12/00644/AS
 18/6 Email to TSP re Post Office Lease
 18/6 Email to Post Mistress clarifying a point in the offer of a new lease
 following a telephone call received asking for clarification.
 18/6 Email to chair of Community Led Plan re room booking for 19/7 meeting
 19/6 Email to PCSO re long term parking in the PO car park
 19/6 Email to police asking for a report to be given at the September meeting
 19/6 Email to chair of Community led plan re room booking time
 20/6 Email to Tenterden Tigers re tournament
 21/6 Email to Tenterden Tigers re tournament
 21/6 Email to VHMC re Tenterden Tigers tournament
 21/6 Email to Monitoring Officer re code of conduct
 21/6 Email from VHMC re Tenterden Tigers Tournament

22 June – 2 July

Received

22/6 Email from Bowls Club re their boot fair
 22/6 Email from KALC re learning and development update
 22/6 Email from KALC re learning and development questionnaire
 22/6 Email from KALC re revised update: code of conduct 2012
 22/6 Email from TSP re PO Lease process
 22/6 Email from Post Mistress requesting a meter reading
 25/6 Email from Cllr Bell re Oak Grove Lane scheme
 25/6 Email from prospective allotment holder x 2

25/6 Email from TSP requesting clarification on BPC PO lease signatories

25/6 Email from Ashford Area Committee attaching agenda

25/6 Copy of Email from TSP sent to Post Mistress clarifying points raised and attaching draft lease

25/6 Email from TSP requesting full names and addresses of signatories to PO lease

25/6 Email from prospective allotment holder x 3

25/6 Email from TSP acknowledging receipt of information

25/6 Email from TSP re PO lease issues council requested be put into the lease

25/6 Email from TSP clarifying that the date when the Statutory Declaration is signed will be inserted at completion

25/6 Email from Electrician re arrangements to look at re-routing exterior lights

25/6 Email from Ashford Area Committee forwarding an email from the Monitoring Officer re the code of conduct

25/6 Email from ABC re Diamond Jubilee Civic Awards

25/6 Email from Ashford Area Committee attaching minutes

25/6 Email from KCC Highways in reply to council email re Oak Grove Lane stating BPC would be added to the list of consultees

26/6 Email from a parishioner re the state of the car park at the back of Cheeselands

26/6 Email from TSP informing BPC of tenants agreement to the PO Lease

26/6 Email from ABC re Conningbrook Lakes Country park and Planning Application (circulated)

26/6 Email from TSP re PO lease drafting clarifications and attaching draft lease

27/6 Email from TSP stating that all drafting issues re PO lease were being completed.

27/6 Email to KCC Highways chasing breakdown of southside pavement costs

28/6 Email from TSP stating that copies of the signed PO lease would be forwarded upon completion

28/6 Email from the Monitoring Officer re the new standards regime and enclosing the draft of the Kent Model Code of Conduct. (circulated)

28/6 Email from Chairman, Ashford KALC Group recommending adoption of the Kent Model Code of Conduct (circulated)

28/6 Email from KALC re Joint KALC and Kent Fire & Rescue Service learning and development workshops

29/6 Email from ABC re ABC Council Building Design Awards 2012

29/6 Email from KALC re dates of joint KALC and Kent Fire & Rescue Service workshops

1/7 Email from contractor re hedge cutting

2/7 Email from KALC re councillors conference

2/7 Email from KALC re Final NALC template code of conduct (circulated)

Sent

- 22/6 Email to TSP relating to PO tenant queries
- 22/6 Email to Post Mistress re electricity contribution
- 22/6 Email to Post Mistress re meter reading
- 22/6 Email to TSP re PO lease providing clarification as requested
- 22/6 Email to TSP giving PO tenant's email address
- 22/6 Email to PO tenant confirming arrangements for meter reading
- 25/6 Email to TSP re PO lease process
- 25/6 Email to Cllr Bell re Oak Grove Lane scheme
- 25/6 Email to KCC Highways re Oak Grove Lane Scheme requesting BPC be a consultee
- 25/6 Email to Cllr Bell forwarding a copy of the above email to KCC Highways
- 25/6 Email to TSP re PO lease signatories
- 25/6 Email to contractor re tidying up the weeds and hedge in the children's playground
- 25/6 Email to post mistress attaching draft lease and requesting all queries be dealt with through the solicitor
- 25/6 Email to TSP providing a signatory's name and address
- 25/6 Email to TSP correcting drafting errors in the PO lease.
- 25/6 Email to TSP requesting clarification re wording in PO lease
- 25/6 Email to parishioner re access required into the Jubilee Meadow for arborists requiring access to trees in Old Mill Court overhanging the meadow
- 25/6 Email to a contractor acknowledging receipt of email
- 25/6 Email to electrician re exterior lights on the PO/toilets
- 25/6 Email to post mistress re electrician requiring access to PO
- 26/6 Email to KCC Highways acknowledging receipt of their email re Oak Grove Lane
- 26/6 Email to contractor requesting that a bollard in the Gordon Jones car park be put back into the ground
- 26/6 Email to TSP chasing clarification of wording in PO Lease
- 26/6 Email to TSP highlighting drafting errors in the PO Lease
- 26/6 Email to TSP confirming the name of the second BPC signatory to PO Lease x 2
- 27/6 Email to the school requesting information re visits to the Jubilee Meadow/Millennium field re Natural England forms
- 28/6 Email to TSP re lease signatories and copies of documents
- 28/6 Email to TSP informing them that BPC had signed the new lease and it would be in the post
- 2/7 Email to contractor re hedge cutting
- 2/7 Email to prospective allotment tenant

3 – 5 July 2012

Received

- 5/7 Email from Monitoring Officer attaching a revised Code of Conduct
- 5/7 Housing Needs Survey Report (circulated with Council Papers)
- 5/7 Email from BTCV re Woodland Wonder Day, Monday 23rd July from 10-4 at Singleton Environment Centre, Wesley School Road, Ashford
- 4/7 Email from KALC re KALC & Kent Fire & Rescue Service Learning Development workshops
- 4/7 Email from ABC re Ashford welcomes the Olympic Flame
- 3/7 Email from the Monitoring Officer re Kent Code of Conduct x 2
- 3/7 Email from Ashford KALC re Draft Kent Code of Conduct
- 3/7 Policing Matters newsletter (circulated)
- 3/7 Email from the Highway Steward re Olympic Torch Relay

Sent

- 3/7 Email to Monitoring Officer re draft Kent Code of Conduct
- 5/7 Email to ACRK acknowledging receipt of the Housing Needs Survey

From: [REDACTED]
Sent: 21 June 2012 11:56
To: clerk@biddenden.gov.uk
Cc: [REDACTED]
Subject: Re: Tenterden Tigers

Alison - Sounds like we need Upgrading of Changing Rooms/Provision of Public Toilets on the new Plan!

I will let everyone know that A.N.O was responsible for BBQ dumping - sorry to hear about that being done in their absence, how annoying for them.

regards,
[REDACTED]

On 21 Jun 2012, at 11:04, Biddenden Clerk wrote:

> **Hi [REDACTED]**
>
> **I mentioned the tennis courts to the Tenterden Tigers and asked them**
> **to ensure that in future all attendees and members realised that the**
> **tennis courts are strictly out of bounds. They have responded that they were**
> **clear with all teams that the tennis courts squash club and bowls club**
> **were strictly off limits. They had numerous helpers all weekend**
> **patrolling the playing field ensuring that people did not trespass**
> **outside of the field itself. They are certain that the damage was not**
> **as a result of the teams present or people involved. If that is the**
> **case, perhaps the damage was done after they left and perhaps at the**
> **same time as the BBQ went missing as per the paragraph below? A**
> **mystery.**
>
> **The BBQ will be removed etc. They left it outside the changing**
> **rooms as the cinders were still too hot to safely put it inside. However when**
> **they came back Sunday they couldn't find it. Now they know where it**
> **is, the area will be cleared up.**
>
> **I had additionally raised the subject of reviewing their toilet**
> **arrangements for future tournaments with them because a couple of dog**
> **walkers were unhappy to be confronted by men urinating in/near the**
> **Millennium Field. Tenterden Tigers tell me that both changing room**
> **toilets were not functioning by midway through Saturday afternoon,**
> **leaving only the facilities at the rear of the changing rooms. This**
> **unfortunately led to a queue of people. They did alert [REDACTED] to the**
problem, so you may well hear about this from him.
>
> **It certainly does seem that the tournament went well. I should think**

> the children thoroughly enjoyed themselves.

>

> Kind regards

>

> Alison

>

>

>

> -----Original Message-----

> From: [REDACTED]

> Sent: 21 June 2012 09:30

> To: clerk@biddenden.gov.uk

> Cc: [REDACTED]

> Subject: Re: Tenterden Tigers

>

> Thanks Alison, very helpful. If you do read out/refer to our

> correspondence in the PC meeting please stress that we think the

> tournament is a good thing and know many local children take part.

> Generally the organisation seems good considering the numbers involved

> and that is it all volunteers. regards,

> [REDACTED]

> On 20 Jun 2012, at 14:19, Biddenden Clerk wrote:

>

>> Dear [REDACTED]

>>

>> I have asked Tenterden Tigers to remove their BBQ drum and clear the
>> cinders ASAP.

>>

>> I am sorry to hear of the damage to the tennis courts. However, as

>> you rightly say, there is no proof that the damage was caused by

>> attendees to the tournament or indeed when exactly it occurred over the

>> weekend. The Council doesn't ask Tenterden Tigers for a deposit, but they do

>> pay in full before the event. It is something to consider for the

>> future.

>>

>> I have mentioned the damage to Tenterden Tigers and told them that

>> the tennis courts are strictly out of bounds to adults and children alike

>> and asking them to ensure all attendees of future tournaments are

>> aware of this. This will be reiterated should they re-book for next year.

>>

>> In the meantime, I have copied your email to the chairman and it will

>> go on the correspondence list for the next meeting.

>>

>> Kind regards

>>

>> Alison

>>

>> -----Original Message-----

>> From: [REDACTED]

>> Sent: 15 June 2012 15:22

>> To: Alison Swannick

>> Cc: [REDACTED]

>> Subject: Tenterden Tigers

>>

>> Dear Alison,

>>

>> I would like to pass on to you some complaints to you about the
>> aftermath of the Tenterden Tigers football tournament last weekend.
>> Rather than the VHMC taking up these issues with them I think it
>> would be better if the Parish Council spoke to them directly as you rented
>> the recreation ground to them.

>>

>> Most urgently, please would you ask the organisers to come and remove
>> their BBQ oil drum and clear up their cinders etc. They discarded
>> this BBQ down the slope, behind the fence, next to the front entrance
>> to the Squash Club. Naturally the Squash Club are somewhat upset
>> about this lack of concern for their property and surrounds.

>>

>> I understand that there was some damage to the tennis courts over the
>> weekend - there was some damage to the nets, centre net straps and
>> buckles are missing and on Monday morning there was still mud and
>> grass on the courts. This damage may well have been caused by
>> children being allowed to play football on the courts but of course
>> we have no way of knowing for sure. Repairs are expected to cost £50
>> and as you know, the Tennis Club funds are critically low. Did the
>> Parish Council take a deposit from the Tigers by any chance and if so, could
>> there be some contribution to cover this loss? Our own football club
>> is always vigilant about children going near the courts - it would be
>> helpful if future recreation ground users are reminded to keep
>> football players off the courts please!

>>

>> I understand the Tigers had a good day - it sounded like a busy
>> affair and we wouldn't want to detract from what was obviously a
>> successful tournament with lots of young footballers. However, we would
>> appreciate a little more care with village facilities!

>>

>> regards,

[REDACTED]

>>