

## BIDDENDEN PARISH COUNCIL

10 April 2012

### Correspondence List 14 March – 2 April 2012

#### Action

#### Received

- 2/4 HMRC confirming receipt of the PAYE End of Year submission online.
- 31/3 Email from PCSO noting the stolen salt bin and damaged bus shelter
- 31/3 Headcorn Surgery Patient Newsletter (circulated)
- 29/3 Email from TSP re PO Lease
- 29/3 Email from ACRK re Steering Group accounting
- 29/3 Email from Allotment holder re rental cheque.
- 29/3 Email from Allotment holder re rental cheque
- 29/3 Email from KALC re KCC Common Sense Plan to Safe and Sensible Street Lighting
- 29/3 Email from ABC re electoral register
- 29/3 Email from Allotment holder to terminate the agreement for 2012-13
- 29/3 Email from ABC re Rural Conference reserving 2 places
- 29/3 Email from KALC re PO Lease
- 29/3 Email from Postmistress re PO Lease
- 29/3 Email from KALC attaching circular 06/03 re general disposal consent
- 29/3 Email from KALC attaching NALC Legal Topic Note 41
- 28/3 Letter from Cllr Mrs A K Hicks re allocation of social housing and asking for views and any suitable sites which could become available to ABC in her role as Portfolio Holder for Housing. Deadline: 30/6/12 Copied to Cllr Cansdale for action
- 29/3 Letter from a parishioner regarding housing swap.
- 28/3 Email from Audit Commission requesting further information re Drs Surgery
- 28/3 Email from Audit Commission re Drs Surgery
- 24/3 Email from Biddenden Allotment Association for recycling fund donation
- 23/3 Email from KCC re KCC Legal Services
- 22/3 Letter from Rural Housing Trust re funding changes and the change of leases
- 22/3 Email from KALC re PO Lease
- 21/3 Email from Cllr Hill accepting the invitation to the Annual Parish Meeting
- 19/3 Email from Youth Club forwarded to Cllr Boulding
- 16/3 Email from KCC Highways re Biddenden Footway
- 16/3 Email from Allotment Holder re new agreement
- 16/3 Email from Kent Highways re Biddenden Footway

- 15/3 Email from Allotment Assoc re allotment vacancy x 2
- 15/3 Email from new allotment holder
- 15/3 Letter from KCC offering Parish Council Legal Scheme. KALC had not been consulted and will be meeting KCC to discuss the scheme.
- 14/3 Email re recreation ground sign
- 14/3 Rural News
- 14/3 Public Notice from KCC Highways re Biddenden Footway
- 14/3 Email from Kent Highways notifying confirming the start date for work on Biddenden Footway
- 14/3 Policing Matters newsletter
- 14/3 Letter from Kent Police Authority re completing questionnaire re New Kent Policing Model
- 8/3 Received 26/3 as emailed to wrong email address. Email from parishioner re Drs Surgery

**Sent**

- 2/4 HMRC Online End of Year submission
- 2/4 Email to Weald Computer Club re the recycling fund
- 2/4 Email to ABC re Rural Conference 2012
- 2/4 Email to Cleaner re holidays and supplies
- 2/4 Demolition notice re Duck House sent to ABC
- 30/3 Email to PCSO re stolen salt bin and damage to bus shelter
- 30/3 Email to postmistress re PO Lease x 2
- 29/3 Email to TSP re PO Lease
- 29/3 Email to PO re rental and electricity contributions
- 29/3 Email to ABC re Rural Conference
- 29/3 Email to Biddenden Allotment Association re vacancy confirmation
- 29/3 Email allotment holders x 3 re rental cheques
- 29/3 Emails to Audit Commission x 3 re additional information
- 29/3 Email to Biddenden Allotment Association re renewal update
- 29/3 Email to KALC re PO Lease
- 29/3 Email to KALC re VAT
- 28/3 Email to TSP re PO Lease x 2
- 28/3 Email to a prospective contractor re Squash Court Embankment fencing
- 28/3 Email to contractor re Play Area work
- 28/3 Email to Audit Commission re additional information required x 2
- 27/3 Email to TSP re PO Lease
- 27/3 Letter to post mistress rent and electricity contributions
- 26/3 Email to ABC re electoral register
- 26/3 Email acknowledging receipt of parishioner's letter re doctors surgery
- 26/3 Email to allotment holders x 3 re rental payment
- 23/3 Email to Audit Commission re further information
- 22/3 Email to Squash Club re car parking
- 22/3 Email to CCTV contractor re completion of work
- 22/3 Email to KALC re PO Lease

21/3 Email to KALC re funding  
20/3 Email to contractor re invoice for CCTV signs  
20/3 Email to ABC re Toilet grant  
19/3 Email to Play School to the Recycling Fund  
19/3 Email to Weald of Kent Computer Club re recycling fund  
19/3 Email to History Society re recycling fund  
19/3 Email to Squash Club re recycling fund  
19/3 Email to Biddenden Allotment Association re vacancy  
19/3 Letter to Horticultural Society re recycling fund  
19/3 Letter to Bowls Club re recycling fund  
19/3 Letter to Allotment Association re recycling fund  
16/3 Email to Cllr Bell inviting him to speak at the Annual Parish meeting  
16/3 Email to Cllr Hill inviting him to speak at the Annual Parish meeting  
16/3 Emails to allotment holders x 18 re annual rental on allotments  
16/3 Email to new allotment holders x 2  
15/3 Email to former allotment holder  
15/3 Email to new allotment holders x 2  
15/3 Email to Allotment Assoc re vacancies x 3  
14/3 Email to parishioner thanking them for clearing up rubbish and dog mess  
14/3 Email to former allotment holder