

BIDDENDEN PARISH COUNCIL

UNAPPROVED Minutes of the Finance Committee meeting held on Tuesday 4 December 2012 at 7.30 pm in the New Hall, Biddenden

Present: Cllr H Ruse (Chair) Cllr P Harris
 Cllr D Boulding Cllr J Tydeman
 Cllr E Cansdale

1. Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for lateness were received from Cllr Harris due to work commitments.

3. Minutes of the Finance Committee Meeting held on 7 June 2012

The minutes were declared to be a true and proper record of the meeting. Proposed by: Cllr E Cansdale Seconded by: Cllr J Tydeman. **Unanimous.**

It was noted that Cllrs Tydeman and Ruse were still looking for a suitable bank account should the Council decide to put funds into a higher interest reserve account.

4. To Consider the 2013/14 Budget

Page 1: It was noted that the figure for Insurance under Income needed to be amended to £2110 minus VAT and a mention of the Excess paid on the insurance claim noted in the notes.

Page 2: Under Administration, the figure listed for KALC Subscription and Training needed to be increased in line with the Actual paid of £913.

Page 2: Under Administration, the figure for Insurance needed to be increased in line with the Actual paid of £2313.34

Page 2: Website. The figure needs to be amended to reflect the £150 plus VAT charged every two years for the domain name Biddenden.gov.uk – a new line is to be added for Domain name. The next invoice will be due in January so will fall into the 2012/13 accounts. The following one will be in 2014/15. It was noted that an smtp:/ address had been set up for the Clerk at a cost of £30 plus VAT per annum due to current distribution problems with the current provider. There is also an annual hosting fee of £80 plus VAT per annum for Biddenden.gov.uk.

Page 3: Public Works Loan Board. Discussion took place regarding the possibility of early repayment, but it was explained that this had been looked into before and that it was more expensive to pay the loan off early.

Page 3: Other Open Spaces, Village Green. Figures need to increase from £260 Actual for 2012/13.

Page 4: Youth Initiatives. A note is to be put in to explain that this sum is ring fenced for future Youth Initiatives.

Page 5: Special Projects, Southside Pavement Phase 2 and Southside pavement Phase 2 – Old Mill Court. Discussion took place regarding the figures. The £2500 under Southside Pavement Phase 2 – Mill Court was the £2500 remaining from the Easement on the development. The £8000 under Southside Pavement Phase 2 would be the Council's proposed contribution. The Committee was happy for these amounts to remain in the draft budget for consideration at the full Council meeting.

It was AGREED that the amendments above be made to the draft budget and that it could then be presented to the full Council for consideration.

Special Projects

Discussion took place on what Special Projects could be undertaken by the Parish Council. It was **AGREED** to put the following suggestions to the full Council:

- a) Footpath to Woolpack Corner
- b) Cycle track to Tenterden using the old railway line
- c) Cycle Track/path around the perimeter of the Gordon Jones Playing Field
- d) Rolling programme to replace playground equipment

It was noted that other suggestions for projects may come out of the Community Led Plan.

5. Items for Future Consideration

None.

6. Close of Meeting. The meeting closed at 20.23.

Alison Swannick
Parish Clerk

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