

BIDDENDEN PARISH COUNCIL

4 September 2012

CORRESPONDENCE LIST

9 July – 5 September 2012

ACTION

- 1/8 ABC Local Plan to 2030: Jobs growth and New Homes Consultation. Email attached to correspondence list. It is suggested at this stage that ABC are seeking individual replies rather than one Council reply and that the literature relating to this is posted on the Council website as well as being given to Councillors.
- 3/8 Letter from ABC re *Plan-it Ashford: Planning our Future together (Covering email attached)*. In line with the suggestion in the 3rd paragraph from the end of Mr Cole's letter it is suggested that the Council notifies ABC that a Community Led Plan is in progress and that Richard Alderton, Director of Planning at ABC attended the open meeting on 19th July 2012. The Council will keep them informed of the outputs of the CLP process.
- 8/8 Invitation from Action with Communities in Rural Kent inviting attendance at its 89th Annual Meeting on Thursday 13 Sept at 5.30 pm at Lenham Village Hall - does anyone want to attend?
- 9/8 Revised date for KALC Localism Conference 29/9, Tunbridge Wells. Does anyone want to attend?
- 10/8 KALC Finance Conference 20/10 at Lenham. Does anyone want to attend?
- 12/8 Email from the Horticultural Society asking permission to continue with the decoration of the Jubilee Box for the coming winter and summer 2013.

Received 9 – 16 July

- 9/7 Email re PO Lease from their solicitor re a query
- 9/7 Email from KALC advising of staff absence
- 9/7 Email from KALC re Joint KALC & Kent Fire & Rescue Service free learning and development workshops
- 9/7 Email from VHMC re Civic Awards
- 9/7 Email from Glasdon UK re quotation for a new bin
- 9/7 Rural News from ACRK
- 10/7 Email from KCC Landscaping re weeding and hedges

- 10/7 Email from Kent County Playing Fields Association re Olympics come to Maidstone Hockey Club
- 10/7 Email from Southern Water re Key Stakeholder event on Tuesday 17 July (circulated)
- 11/7 Email from ABC re planning committee on 18 July (circulated)
- 11/7 Email from KCC Landscaping re new contact
- 11/7 Email from chair of Community Led Plan re expenses
- 11/7 Email from Digital UK re Switchover news
- 11/7 Email from KCC re Olympic Torch Relay Route (circulated)
- 12/7 Email from KALC re Parish News
- 12/7 Email from ABC re car park at the Weavers
- 13/7 Email from KCC re Reporting Problems on Public Rights of Way
- 13/7 Letter from ABC re Urban Sites and Infrastructure Development Plan Document – Main Modifications. Deadline for comment 24/8/12. This can be viewed via the Councils Consultation Portal www.ashford.gov.uk/consult. The main modifications consultation details two proposed new policies as suggested by the Inspector. The new policies are MM3 (Policy U0, Presumption in Favour of Sustainable Development) and MM15 (Policy U6B – K College, Jemmett Road)
- 13/7 Email from ABC re Parish Forum 25/7
- 13/7 Email from BT re BT Community Connections award (circulated to Computer Club)
- 13/7 Email from new Allotment tenant re return of agreement
- 16/7 Email from ABC re Local Council Tax Support Schemes and Impacts for Parish Councils' tax base (circulated)
- 16/7 Email from ABC Licensing re a new premises application (circulated to Chair of Planning for consideration by Planning Committee meeting – date to be confirmed)
- 16/7 Email from Chair of Community Led Plan re a poster for Thursday's meeting.

Received 17 -23 July

- 17/7 Email from School re Farm Visits evaluation form
- 17/7 Email from AC re Forward Plan of Key Decision s August – Nov 2012
- 18/7 Email from AFC Biddenden re funding
- 18/7 Email from ABC re Council Tax Support Schemes (circulated)
- 18/7 Email from National Council for Voluntary Organisations re Hodgson's 5 year review of the Charities Act 2006
- 19/7 Email from parishioner re opening Jubilee Meadow gate onto the Tenterden Rd
- 19/7 Email from BTCV re Brochure 2012; Woodland Photo competition
- 19/7 Email from Citizens Advice Bureau re Trading Standards Alert
- 19/7 Email from Chair of Community Led Plan re meeting 19/7
- 20/7 Email from ABC re the ABC Draft Tenancy Strategy consultation (circulated). Deadline 8/9/12
- 23/7 Email from KALC re DCLG Consultation on Payments by parish and community councils and charter trustees (circulated for comments)

Received 24 – 31 July

- 24/7 Email from KALC re DCLG Consultation on Payments by parish and community councils and charter trustees (circulated)
- 24/7 Email from Chair of Community Led Plan attaching draft minutes and consultation results.
- 24/7 Email from Chair of Community Led Plan checking on room booking

- 24/7 Email from KICC re closure of Sole St, Crundale 25/7
- 25/7 Email from AC re Ashford Rural Housing Update
- 25/7 Email from Fields in Trust re Olympics
- 25/7 Email from Audit Commission re Annual Return asking for confirmation of a date on the Annual Return 2011/12
- 26/7 Email from KALC Ashford re Minutes of meeting held on 18 July
- 26/7 Email from VHMC re contact for Biddenden AFC
- 26/7 Email from KCC re grant Monitoring
- 29/7 Email from Cllr Bell re Rural Broadband
- 29/7 Email from KALC Ashford re Post Meeting note
- 30/7 Email from
- 31/7 Email from member of Pedestrians and Footpath Group stating that he had checked the draft maps and received satisfactory answers to questions from KCC
- 31/7 Email from TSP re Post Office Lease
- 31/7 Email from KALC re DCLG re Consultation on Payments y parish and community councils and charter trustees (circulated)
- 31/7 Road works notifications from KCC Highways x 2 (circulated)
- 31/7 Email received from a parishioner of a copy letter sent to Cllr Bell re sewage

Received 1 – 10 August

- 1/8 Notice of Road Closure (circulated)
- 1/8 Email from TSP re PO lease (circulated)
- 1/8 Notice of Road Closure (circulated)
- 1/8 ABC Local Plan to 2030: Jobs grown and New Homes
- 1/8 Notice of Road Closure (circulated)
- 1/8 Email from Conservation Volunteers re contact at Parish Magazine
- 1/8 Email from Council's insurers re insurance claim
- 1/8 Letter and CD from ABC re Ashford Local Plan to 2030 (previously known as the Core Strategy Review). A crucial part of that process is estimating the growth expected in the economy of the area and the number of new homes that will be needed. The Plan can identify sufficient land to provide for these jobs and homes in the borough to 2030. Consultation period runs until **31 October 2012** and can be accessed at www.ashford.gov.uk/consult. A CD is also available upon request from the Clerk. A questionnaire has been sent for views to be sent in.
- 2/8 Email from TSP re copies of new PO Lease
- 2/8 Email from Kent Police re the closure of the Tenterden front counter
- 2/8 Letter from Local Works re The Sustainable Communities Act and the consultation on whether Town and Parish Councils should be given the right to submit proposals: www.localworks.org/pages/paris-consultation
- 2/8 Invitation from SpeakupCIC representing people with mental health conditions inviting the Council to a meeting to discuss the Government's work capability assessment on 19 September in Margate.
- 3/8 Email from ABC re Council Tax Benefits Questionnaire (circulated)
- 3/8 Email from ABC re Rural Broadband (circulated)
- 3/8 Email from Cllr Bell re Rural Broadband (circulated)
- 3/8 Notice of Road Closure (circulated)
- 3/8 Email from KALC re DPI DCLG guidance Aug 12.pdf (circulated) guidance for councillors

- 3/8 Email from KALC Ashford providing clarification about the general consultation on possible numbers of new jobs and homes in the Borough.
- 3/8 Department for Communities and Local Government guide for councillors re Openness and transparency on personal interests (circulated)
- 3/8 Email from KALC re Consultation on the Kent Lane Rental Scheme
www.consultations.kent.gov.uk/consult-ti/kentlane2012/consultationHome
- 3/8 Kent County Playing Fields Association newsletter
- 3/8 Emails between ABC and Cllr Bell re Rural Broadband
- 3/8 Email from ABC re identifying issues and aspirations of communities (paper circulated as mentioned above)
- 4/8 Email from a student requesting data on the provision of rural affordable housing in Kent
- 7/8 Email from ABC agreeing to planning extension
- 7/8 Email from KALC attaching KALC draft response to KCC on Kent Lane Rental Scheme
- 7/8 Email from ABC re Devolution of Services acknowledging the Council's response
- 7/8 Email from ABC re Planning Committee on 15/8.
- 8/8 Email from PC Carroll passing on Council request to Sgt Allcott as the Rural Team has been disbanded
- 8/8 Email from KALC re The Dynamic Councillor Module Workshop – 24/9/12.
- 9/8 Email from ABC re Planning Committee 15/8 and further papers.
- 9/8 Email from Biddenden Juniors acknowledging receipt of invoice
- 10/8 Road Closure Notice p Blind Lane, Mersham

Received 11 – 17 August

- 12/8 Email from a student asking BPC to complete a research survey
- 13/8 Email from a Parishioner requesting BPC remove a tree in the hedge between Vine House and Jubilee Meadow
- 13/8 Email from KALC re NALC Policy Brief re Social Care White Paper
- 13/8 Email from KALC re a presentation skills course on 11/9 in West Faversham
- 13/8 Monthly letter re changes to bus services
- 14/8 Email from ABC Planning agreeing an extension
- 14/8 Email from KCC Highways re southside pavement costs
- 14/8 Email from ABC re extension to deadline for Civic Awards
- 14/8 Email from Unlock Democracy UK re Sustainable Communities Act
- 14/8 Email from ABC re extension of Civic Awards deadline (2)
- 15/8 Email from The Willows Riding School re open day for Adults with disabilities 7/9
- 16/8 Email applying to the Recycling Fund
- 16/8 Email from KALC attaching a draft letter re response to DCLG on Payments by Parish and Community Councils (circulated)
- 16/8 Rural News
- 17/8 Email from PCSO Moorey confirming attendance on 4/9 to give a report.

Received 18 – 28 August

- 20/8 Email from ABC re Village SOS website
- 21/8 Email from a parishioner regarding the new fencing around the squash club embankment and the recreation ground sign
- 21/8 Email from a parishioner acknowledging receipt of the email about the tree in the entrance to the Jubilee Meadow from Tenterden Rd
- 21/8 Email from PO re meter reading
- 22/8 Email from KCC re resources for road and footway resurfacing

- 22/8 Email from a parishioner acknowledging the clerk's reply re the Squash Club embankment fencing etc
- 22/8 Email from PO confirming the meter reading was provided by the EDF meter reader
- 22/8 Email from KCC Highways re Salt Bags
- 22/8 Email from KCC re road closure, circulated
- 24/8 Email from KCC re road closure, circulated
- 25/8 Email from a parishioner regarding car parking by the PO
- 26/8 Email from a parishioner in response to Clerk's note re car parking by the PO (circulated with papers)
- 27/8 Email from a parishioner re the drains on the southside pavement not having been cleaned and the problems in heavy rain.

Sent 9 -16 July

- 10/7 Email to Biddenden Juniors re bench
- 10/7 Email to ABC chasing re the new fence at The Weavers
- 10/7 Email to ABC re the car park at the rear of Cheeselands
- 11/7 Email to KCC Landscaping re weeding of the play area
- 11/7 Email to Chair of Community Led Plan re expenses for the business event
- 12/7 Email to contractor re post that required replacing
- 12/7 Email to ABC in reply to their email re car park to the rear of Cheeselands thanking them for their help
- 12/7 Email to parishioner updating them re car park to the rear of Cheeselands
- 12/7 Email to ABC re new fence at The Weavers
- 12/7 Email to parishioner updating them re the new fence at The Weavers
- 13/7 Email to the Monitoring Officer confirming the BPC adoption of the Kent Code of Conduct
- 16/7 Email to John Mayne School re the Farm Visits Evaluation Form
- 16/7 Email to Chair of Community Led Plan attaching the Housing Survey results
- 16/7 Email to ABC Licensing Dept requesting further details of the application for a premises licence

Sent 17 – 23 July

- 17/7 Email to postmistress re Electricity contribution 24/5 – 28/6/12
- 19/7 Email to contractor requesting confirmation of the start of work on the Squash Club embankment
- 19/7 Email to tenant re access required to the Jubilee Meadow
- 19/7 Email to parishioner requesting that they open the gate to the Jubilee Meadow for a parishioner's contractor to do tree work from the Jubilee Meadow side of his trees
- 19/7 Email to chair of Community Led Plan requesting copies of papers
- 19/7 Email details of the review of Charities Act 2006 to VHMC for information
- 19/7 Email to Parish Magazine asking them to put the Trading Standards Alert from CAB in magazine
- 20/7 Email to ABC chasing Toilet grant
- 20/7 Email to School thanking them for completing the Farm Visits evaluation form

Sent 24 – 31 July

- 24/7 Email to Cllrs Lupton, Friend and a member of the Traffic, Pedestrians and Footpaths Working Group re the Definitive Map and Statement of PRW County of Kent
- 24/7 Email to the Chair of the Community Led Plan re room booking
- 25/7 Email to the Chair of the Community Led Plan confirming room booking
- 25/7 Email to contractor re Squash Court Embankment work x 2
- 26/7 Email to VHMC re new contact details for Biddenden AFC
- 30/7 Email to KCC Highways chasing the breakdown of figures
- 31/7 Email to parishioner re sewage problems

Sent 1 – 10 August

- 1/8 Email to insurance co re update of claim
- 1/8 Email to Conservation Volunteers giving details of Parish Magazine contact
- 1/8 Email giving Parish Magazine details for an article on Sports Week in Biddenden
- 2/8 Email to ABC advising of the support of the Planning Committee for the new premises licence for the sale of alcohol
- 3/8 Email to Biddenden Juniors forwarding funding details for junior teams by the Football Foundation
- 6/8 Email to ABC informing them of the Council's decision upon the Devolution of Services
- 6/8 Emails x 2 requesting quotations for the engraving of the jubilee stone
- 7/8 Email to ABC requesting planning extensions
- 7/8 Email to police chasing report for September meeting
- 9/8 Email to organiser of Sports Week attaching the invoice
- 9/8 Email to Biddenden Juniors attaching invoice for pitch fees
- 9/8 Email to Biddenden AFC re invoice for pitch fees and details of Recycling Fund
- 9/8 Email to PO attaching invoice for rental under new lease arrangements
- 10/8 Email to ABC re planning extension request
- 10/8 Email to VHMC attaching details of possible funding re Village Hall renovations

Sent 11 – 17 August

No correspondence sent as the Clerk was on holiday

Sent 18 – 28 August

- 21/8 Email attaching invoice for Sports Week
- 21/8 Acknowledgement of parishioner's email re tree at gateway of Jubilee Meadow, Tenterden Road
- 21/8 Email to PCSO re police report at the next meeting
- 21/8 Email to parishioner re Squash Club embankment fence and recreation ground sign
- 21/8 Email to PO electricity meter reading
- 22/8 Email to PO re electricity meter reading
- 24/8 Email to KCC re payment of invoices for southside pavement advising the next meeting is 4/9/12
- 24/8 Email to ABC chasing Toilet Grant

- 26/8 Email to a parishioner re car parking in PO car park
- 27/8 Email to Highway Steward re delivery address for the salt bag
- 27/8 Email to a parishioner regarding the drains on Southside pavement
- 27/8 Email to KCC Highways passing on the concerns of the parishioner regarding the drains on the Southside pavement
- 27/8 Email to a contractor instructing them to look at the swing and rocker in the play area
- 28/8 Email to KCC re resurfacing of roads

Ashford Borough Council

Local Plan to 2030 - Jobs Growth and New Homes

You've been invited to participate in the **Local Plan to 2030 - Jobs Growth and New Homes** consultation by the consultation manager, Ashford Borough Council (Carly Pettit).

Ashford Borough Council is commencing work on the Local Plan to 2030 (Previously known as the Core Strategy Review)

A crucial part of that process is estimating the growth expected in the economy of the area and the number of new homes that will be needed. The Plan can then identify sufficient land to provide for these jobs and homes in the borough to 2030.

As the first part of that process the Council is consulting on some initial options for jobs growth and new homes. The consultation period runs until the 31st October 2012.

If you have any queries about the consultation process, please email planningpolicy@ashford.gov.uk or call 01233 330229.

You have been invited to participate as you have previously commented on our consultations. Thank you for your interest.

- [Participate in this consultation](#)

From: Mark James [<mailto:mark.james@ashford.gov.uk>] **On Behalf Of** counciltaxsupport

Sent: 03 August 2012 17:15

To: counciltaxsupport

Subject: FW: Council tax benefit consultation

We are writing to you because we believe that you may be an affected party as a result of the planned abolition of council tax benefit

The coalition government is planning to abolish the current system of council tax benefit on 31st March 2013. All local councils, including Ashford Borough Council, are required to set up a new, local system to replace it from 1st April 2013. However, the government is reducing its funding of the new local system by 10 per cent, so not everyone will receive the same level of support as they do now.

We want to tell you to how we are managing this change in Ashford, within specific constraints that have been placed on us by the government, and how we have contacted all current claimants about our proposed system so that we can ensure we set up a fair, new local system. We also want your views.

Council tax benefit is currently a national system that is paid to households whose combined income, savings and investments are below a certain level.

The government has said that pensioners must not be affected by the changes. Also, those who live alone will still receive single person discount. However, if you are not a pensioner claimant then you will be affected by the proposed changes and you will have to pay something towards your council tax bill.

The attached leaflet, 'Council tax benefit is changing', states:

- Why the government is taking this approach
- What we think the fairest system is, given the government's parameters; and
- What we are asking residents and you as part of our eight-week consultation.

Our consultation will run from 6th August to 1st October 2012. To take part in the consultation you need to complete our council tax support questionnaire.

- Complete the online form that is available at www.ashford.gov.uk/counciltaxsupport
- Or complete the attached form and email it to counciltaxsupport@ashford.gov.uk
- Or post it to Revenues and Benefits, Ashford Borough Council, Civic Centre, Tannery Lane, Ashford, Kent TN23 1PL or drop it in at Ashford Gateway Plus or the Tenterden Gateway.

We hope that you will appreciate that we have to make these changes in light of the new government policy and the reduction in money available to us. Please give us your comments so we can ensure we set up a fair local system that works for those in Ashford who need the support most.

Yours sincerely,

Paul Naylor

Deputy Chief Executive

Ashford Borough Council

Civic Centre

Tannery Lane

Ashford

Kent

TN23 1PL

From: XXXXXXXXXXXXXXXXXXXX
Sent: 12 August 2012 21:27
To: clerk@biddenden.gov.uk
Subject: Fw: Biddenden Horticultural Society Planting

>Alison.

>

>I write on behalf of The Biddenden Horticultural Society who request
The Councils permission to continue with the
>decoration of the Jubilee Box for the coming winter
and summer 2013.

>It is not expected that this will affect the work load of the village
green gardener Les Cooper, but a copy of this letter will be handed to
him as a sign of good faith.

>A rota system of society members will be used to maintain the planted
box as with the existing crown display.

s>I await the Councils views

>Yours sincerely

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Planning and Development Services



ASHFORD BOROUGH COUNCIL

Civic Centre
Tannery Lane
Ashford
Kent TN23 1PL
(01233) 331111
Typetalk (01233) 330744
www.ashford.gov.uk
DX 151140 Ashford (Kent) 7

Ask For: Simon Cole
Email: simon.cole@ashford.gov.uk
Direct Line: (01233) 330642
Fax No: (01233) 330682

Date: 3rd August 2012

Dear Parish Chairman

Plan-It Ashford: Planning our Future together

As I'm sure you will be aware, the Borough Council is embarking on the process of reviewing its adopted Core Strategy (Local Plan). The new Plan will look forward to the year 2030 and will need to identify and address many diverse and complex challenges over this period.

However, unlike with previous Local Plans, this time we have no jobs or housing targets set out for us in advance. Instead, we have the opportunity to establish our own targets for growth in the borough and we are beginning this process with a public consultation on potential jobs-led growth scenarios for the Borough. Visit www.ashford.gov.uk/consult and view Local Plan to 2030 - Jobs Growth and New Homes.

We want to hear your views on these big issues but we also want to work closely with you and your communities to get a better understanding of any particular local issues that you feel will need to be addressed over the next 15 years and this is the main purpose of my letter to you.

The government's changes to the planning system and the advent of 'localism' means that we want to have a genuine dialogue with communities across the borough to see how we may use the new Local Plan to meet local aspirations and concerns.

The first step to achieving this is to gain a better understanding of what those community aspirations and concerns actually are. The role of established organisations such as the Parish Council is crucial in this and we want to build on any existing work you may have done previously (e.g. on Parish plans or village design statements).

Of course, it is not always easy engaging people to think about the longer term, especially those who have not traditionally got involved in 'planning' issues but doing so is important in trying to get a fuller picture of everyone's needs. Trying to make the process a bit innovative and fun can help to break down those barriers.

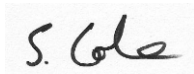
Taking the lead from an award-winning idea from Winchester, we have created a set of 'characters' to represent a cross section of a local community – all with different situations and issues that need to be addressed. The idea is that people can use these characters to communicate their own aspirations but also think about issues that might affect others in their community – see the attached leaflet.

We would like to help you use the 'characters' to seek the views of your residents and businesses. Ideally, it is an exercise that you can run yourselves but we may be able to provide some personnel to assist if necessary. I'd be happy to have a meeting with you in advance to discuss any queries you may have or any ideas about how it could be run in your parish. Of course, you may already be engaged in a community-led planning exercise in your parishes, in which case, please do carry on – we have no wish to interrupt or disrupt that exercise. However, I would be grateful if we could be kept informed of any outputs.

We accept that it may take a little while to get a community-led process up and running and so we haven't set a particular deadline by which we would like any feedback from you although it will need to be available to fit into later stages of the new Local Plan's preparation process

I should stress again that this is very much the first part of the process of creating a new Local Plan for the borough and there will be several more opportunities for people to get involved over the next 12 – 18 months but it is now time to start shaping the eventual outcome around what your community would like to see – let's see what we can achieve together.

Yours sincerely,



Simon Cole

Policy Manager

cc Ward Member(s)

