

**BIDDENDEN PARISH COUNCIL  
DRAFT BUDGET 2013/14**

BIDDENDEN PARISH Council - Budget 2013/14 - Agreed on 8 January 2013								
<b>Inflation</b>					3%	3%	3%	3%
	2011/12	2012/13	2012/13	2012/13	2013/14	2014/15	2015/16	2016/17
	£	£	£	£	£	£	£	£
	Actual	Actual to 30/9/12	Forecast to 31/3/13	Budgeted	Budget	Forecast	Forecast	Forecast
<b>INCOME</b>								
Allotment Rents	510	536	567	567	584	602	620	638
Bank Interest	44	24	48	80	50	50	50	50
Concurrent Functions	1,040	475	890	890	890	890	890	890
External Donations to BPC	100	100	100	-	-	-	-	-
Grazing of Jubilee Meadow	100	105	105	105	108	111	115	118
Hire of Football pitches to Biddenden C	570	315	315	473	487	502	517	532
Hire of Gordon Jones Playing Field	80	84	84	210	100	103	106	109
Hire of Marquee	50	50	50	-	-	-	-	-
Insurance	2,110	-	-	-	-	-	-	-
KCC Grant (Sthside Pavement)	5,700	-	-	-	-	-	-	-
Parish Plan	3,000	-	-	-	-	-	-	-
Post Office Rent	2,566	1,730	3,480	3,593	3,605	3,713	3,825	3,939
Post Office Electricity Contribution	214	267	350	289	361	371	382	394
Post Office Insurance Contribution	16	-	16	16	16	17	17	18
Precept	47,500	23,750	47,500	47,500	47,500	47,500	47,500	47,500
Professional Fees Recharged to Doctor	3,993	-	-	1,000	-	-	-	-
Purchase of Standing Grass (MF)	100	105	105	105	108	111	115	118
Recycling Credits	3,253	3,786	3,786	3,416	3,518	-	-	-
Sports Club Charges	-	-	-	-	-	-	-	-
Stewardship Grants	1,407	139	1,646	1,870	1,695	1,746	1,798	1,852
Street Cleaning Grant (ABC)	-	2,385	4,769	2,225	2,292	2,361	2,431	2,504
Toilet Cleaning Grant (ABC)	3,000	-	3,000	3,000	3,000	3,000	3,000	3,000
VAT Refund	2,013	175	2,900	2,730	2,987	3,077	3,169	3,264
VHMC contribution to GJ Car Park	300	300	300	300	300	300	300	300
VHMC contribution to water charges	197	-	-	-	-	-	-	-
Water charges - GJ Playing Field	6	-	-	-	-	-	-	-
Youth Initiatives	200	-	512	-	-	-	-	-
<b>TOTAL</b>	<b>78,069</b>	<b>34,326</b>	<b>70,523</b>	<b>68,369</b>	<b>67,601</b>	<b>64,453</b>	<b>64,835</b>	<b>65,228</b>

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	£	£	£	£	£	£	£	£
	Actual	Actual to 30/9/12	Forecast to 31/3/13	Budgeted	Budget	Forecast	Forecast	Forecast
<b>EXPENDITURE</b>								
<b>STAFF COSTS</b>								
PAYE and Employers NI	1,590	681	1,700	2,379	2,450	2,524	2,600	2,678
Wages - Clerk	9,684	5,384	10,769	9,660	11,092	11,425	11,767	12,120
Wages - Lengthsman	5,400	2,700	5,400	5,670	5,562	5,729	5,901	6,078
Wages - Toilet Cleaner	1,755	845	1,700	1,600	1,751	1,804	1,858	1,913
Odd Job Man	-	-	-	-	-	-	-	-
PCSO	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>18,429</b>	<b>9,611</b>	<b>19,569</b>	<b>19,309</b>	<b>20,855</b>	<b>21,481</b>	<b>22,125</b>	<b>22,789</b>
<b>ADMINISTRATION</b>								
Audit Fees - External	480	-	960	420	494	509	525	540
Audit Fees - Internal	250	275	275	263	283	292	300	310
Chairman's Allowance	-	-	-	53	55	56	58	60
Contingencies	783	46	46	1,103	1,136	1,170	1,205	1,241
Councillors' Allowance	-	-	-	53	55	56	58	60
External Financial Advice	-	-	-	276	284	293	302	311
Hire of Village Hall	308	82	360	607	625	644	663	683
Insurance	2,205	5,233	5,233	2,294	2,382	2,453	2,527	2,603
KALC Subscription and Training	927	913	913	748	940	968	997	1,027
Legal and Professional Fees	-	-	-	525	541	557	574	591
Litter Bins	-	289	603	1,000	700	721	743	765
Office/Lengthsman's Expenses	2,116	734	2,000	1,175	2,060	2,122	2,185	2,251
Parish /Newsletter	1,000	1,000	1,000	1,050	1,082	1,114	1,147	1,182
Publicity	-	-	-	105	108	111	115	118
Society of Local Council Clerks subscrip	135	140	140	142	146	151	155	160
Website	96	80	96	96	99	300	99	310
Email	-	36	36	-	37	38	39	41
Notice Boards	-	-	400	-	200	206	212	219
General Expenses	475	96	475	-	-	-	-	-
Scribe Licence	234	234	234	247	254	262	270	278
New Laptop	609	-	-	650	-	-	710	-
General Subscriptions	90	35	35	-	85	88	90	93
Water charges - Chicken Farm	50	13	50	-	86	89	91	94
Parish Plan	145	307	2,000	4,000	1,000	-	-	-
Audit Commission Investigation 2010/11 Accounts	-	-	4,800	6,000	-	-	-	-
<b>TOTAL</b>	<b>9,903</b>	<b>9,511</b>	<b>19,655</b>	<b>20,807</b>	<b>12,652</b>	<b>12,200</b>	<b>13,066</b>	<b>12,935</b>

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	£	£	£	£	£	£	£	£
	Actual	Actual to 30/9/12	Forecast to 31/3/13	Budgeted	Budget	Forecast	Forecast	Forecast
<b>MILLENNIUM FIELD &amp; JUBILEE MEADOW</b>								
Maintenance	871	1,100	1,500	1,050	1,545	1,591	1,639	1,688
Public Works Loan Board	6,471	3,235	6,471	6,471	6,665	6,865	7,071	7,283
Special Projects	-	1,457	2,000	2,000	-	-	-	-
<b>TOTAL</b>	<b>7,342</b>	<b>5,792</b>	<b>9,971</b>	<b>9,521</b>	<b>8,210</b>	<b>8,456</b>	<b>8,710</b>	<b>8,971</b>
<b>GORDON JONES PLAYING FIELD &amp; PLAY AREA</b>								
Maintenance - Mowing, hedgecutting	2,410	1,052	2,102	2,012	2,072	2,135	2,199	2,265
Playground Inspection	115	115	115	121	125	128	132	136
Water Charges	697	-	-	-	-	-	-	-
Playground Maintenance			1,000	1,050	1,082	1,114	1,147	1,182
Playground Refurbishment	3,540	-	5,772	8,000	-	-	-	-
<b>TOTAL</b>	<b>6,763</b>	<b>1,167</b>	<b>8,989</b>	<b>11,183</b>	<b>3,278</b>	<b>3,377</b>	<b>3,478</b>	<b>3,582</b>
<b>OTHER OPEN SPACES</b>								
War Memorial/Churchyard	100	35	70	166	171	176	181	187
Village Green	220	-	260	221	267	275	283	292
Painting Village Sign				-	1,000	-	-	-
Jubilee Stone	-	-	1,600	-	-	-	-	-
<b>TOTAL</b>	<b>320</b>	<b>35</b>	<b>1,930</b>	<b>387</b>	<b>1,438</b>	<b>451</b>	<b>465</b>	<b>479</b>
<b>POST OFFICE, TOILET AND CAR PARK</b>								
Electricity for Toilets and Post Office	605	470	700	714	735	757	780	804
Toilets Maintenance	1,974	78	300	1,500	1,545	1,591	1,639	1,688
Toilet Cleaning Contractor	265	118	350	250	361	371	382	394
PO Lease Renewal	-	2,589	2,589	-	-	-	-	-
Toilet Doors Replacement	-	-	-	3,000	3,000	-	-	-
CCTV for Toilets and Car Park	3,150	205	205	250	211	218	224	231
Toilet Consumables	206	138	275	400	412	424	437	450
PO Maintenance	100	228	300	525	541	557	574	591
Water Charges - Toilets	203	213	450	331	464	477	492	506
Rates for Toilets & Car Park	1,658	1,835	1,835	1,658	1,890	1,946	2,005	2,065
<b>TOTAL</b>	<b>8,160</b>	<b>5,873</b>	<b>7,004</b>	<b>8,628</b>	<b>9,158</b>	<b>6,343</b>	<b>6,533</b>	<b>6,729</b>

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	£	£	£	£	£	£	£	£
	Actual	Actual to 30/9/12	Forecast to 31/3/13	Budgeted	Budget	Forecast	Forecast	Forecast
<b>SOUTHSIDE PAVEMENT</b>								
BPC contribution to Southside Pavement	-	10,000	10,000					
KCC Grant for Southside Pavement	-	5,700	5,700		-			
<b>TOTAL</b>	-	15,700	15,700		-			
<b>TRAFFIC &amp; PEDESTRIANS</b>								
Roads/Pavements/Speed Warning	-	-	-	-	280	288	297	306
<b>TOTAL</b>	-	-	-	-	280	288	297	306
<b>GRANTS AND DONATIONS</b>								
Recycling Fund Donations	4,300	-	4,292	3,416	3,518	-	-	-
<b>TOTAL</b>	4,300	-	4,292	3,416	3,518	-	-	-
<b>DOCTORS' SURGERY</b>								
Legal Fees	358	-	-	-	-			
Chartered Surveyors Fees	1,092	-	-	-	-			
Contingency	-	-	-	1,000	-			
Professional Fees	4,326	-	-	-	-			
<b>TOTAL</b>	5,776	-	-	1,000	-			
<b>ALLOTMENTS</b>								
Legal Fees	-	-	-	-	-	-	-	-
Maintenance and Repair	360	-	80	263	271	279	287	296
Rent to Landowner	150	150	150	150	150	150	150	150
<b>TOTAL</b>	510	150	230	413	421	429	437	446
<b>YOUTH INITIATIVES</b>								
Various	-	-	-	-	512	-	-	-
<b>TOTAL</b>	-	-	-	-	512	-	-	-

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	£	£	£	£	£	£	£	£
	Actual	Actual to 30/9/12	Forecast to 31/3/13	Budgeted	Budget	Forecast	Forecast	Forecast
<b>GENERAL FINANCIAL</b>								
Bank Charges	-	10	10	-	10	11	11	11
<b>TOTAL</b>	-	10	10	-	10	11	11	11
<b>SPECIAL PROJECTS</b>								
Southside Pavement Phase 2	-	-	-	-	8,000			
Southside Pavement Phase 2 - Mill	-	-	-	-	2,500			
Other Projects 1						12,500		
Other Projects 2							12,500	
Other Projects 3								12,500
Other Projects 4								
Other Projects 5	-	-	-	-				
Other Projects 6	-	-	-	-				
<b>TOTAL</b>	-	-	-	-	10,500	12,500	12,500	12,500
<b>TOTAL EXPENDITURE</b>	61,503	47,849	87,350	74,664	70,833	65,536	67,623	68,749
<b>NET INCOME/ (EXPENDITURE)</b>	16566	-13523	-16827	-6295	-3232	-1083	-2788	-3521
<b>Cross Check to 2012/3 Budget</b>		Rounding Error	-	4				
<b>CASH FLOW PROJECTION</b>								
	2011/12	2012/13	2012/13	2012/13	2013/14	2014/15	2015/16	2016/17
	£	£	£	£	£	£	£	£
	Actual	Actual to	Forecast to	Budgeted	Budget	Forecast	Forecast	Forecast
<b>OPENING CASH BALANCE</b>			94,870	94,870	78,043	74,811	73,728	70,940
<b>MOVEMENT</b>			-16827	-6295	-3232	-1083	-2788	-3521
<b>CASH BALANCE AT YEAR END</b>	94,870		78,043	88,575	74,811	73,728	70,940	67,419